

Missing UU Online Service Auction Placing a Bid

QUESTIONS? Email <u>auction@uucuc.org</u> or call 217-351-6756.

STEP 1 Follow the link to our auction website.

https://www.charityauctionstoday.com/auctions/missing-uu-11938

STEP 2 Make sure you are logged in



STEP 3 Click on BID NOW or BUY NOW for an item that interests you

Here you will see all the detailed information about the item in including the current high bid, the next bid amount requirement, and the time left for bidding.

BID NOW – Highest bidder(s) will win the item. Winners will be notified by email.



BUY NOW – Fixed price items that are immediately added to your invoice

STEP 4 Place your bid

Here's a taste of what your screen will look like - the steps are pretty easy to follow:



PLEASE NOTE: A **Buyer's Premium** fee of 3% will be added to each winning bid to help to cover online auction service costs. Thank you for your understanding.

All bids are placed in whole numbers - there is no need to try to add cents.

STEP 4 Raising a bid

If you are outbid, you will receive an email and/or text message with a link to the item. You can choose to increase your bid at this time - just follow the link.

PLEASE NOTE: The Popcorn Bidding feature is in play. If a bid is placed during the last 5 minutes of the auction, the closing time of the auction will automatically extend for an additional 5 minutes from the time the last bid was placed. The item will close once all bidding activity has stopped.

What if I would rather make a cash donation?

Simply click on the Make a Donation button featured prominently on the home page! We will accept credit cards or if you may mail a check to the church with Service Auction in the memo line. Thank you for your generosity!

