



Minutes of the Board of Trustees Combined Business Meeting and Study Session

June 14, 2022 - 6:30 to 8:30 PM via Zoom

Present: David Gross, Jody Hanger, Becky Densmore, Jenny Hunt, Karen Folk, Penné Beckett, Adelaide Aime, Joe Finnerty

Meeting called to order at 6:31 p.m.

WELCOME/Check in

- Question: What is one way your life has been enhanced as a result of being a part of our UUCUC community?

The agenda for the evening was finalized with no changes with Board organization as the focus for the business meeting.

NEW BUSINESS

- **Action/Discussion:** Leadership Elections for the 22-23 Chair and Vice Chair

MOTION: I, Jenny Hunt, nominate Becky Densmore to serve as the Board of Trustees Chair for the 2022-2023 church year.

Finnerty seconded. The motion to elect Becky Densmore as Chair of the BOT carried unanimously.

MOTION: I, Penné Beckett, nominate Jenny Hunt to serve as the Board of Trustees Vice Chair for the 2022-2023 church year.

Folk seconded. The motion to elect Jenny Hunt as Vice Chair of the BOT carried unanimously.

- **Action/Discussion:** How do we want to meet as a BOT?
 - preferences varied widely; all are willing to experiment with hybrid/in-person options, at least occasionally; BOT must lead on accessibility issues
 - For now, we will stay on Zoom; transmission levels are currently high - will revisit the options when church goes back to lower level of restriction
- **Action/Discussion:** 22 - 23 Board of Trustees Covenant
 - Background: As we come together as a board, it is crucial that we take the time to develop a covenant for how we will be in relationship with each other and our church community
Resource: [Covenant Elements](#) (working draft)
 - Densmore - the goal is to really say - "here's what we as individuals hope for from this work" and not just use last year's language;
 - We will finalize at the August retreat
 - Hunt - we model how to go about things for the rest of the church, especially important during this transition year. Determines how to be with each other when we are not all agreeing.
- **Action/Discussion:** Signatory Votes
 - Background: We need to ensure all who should have access to the church's various financial accounts can as well as remove those that no longer need access.
 - Resource: [2022-2023 Signatory Motion](#) for Board members

MOTION: The Board approves the following changes of authorized persons per June 5th annual meeting elections and adds Adelaide Aime as Treasurer signatory for each of seven accounts and safe deposit box administered for the church. Changes to be approved by this Board motion are as follows:



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Board to approve the PNC account signatories be updated with the following authorized persons: **Rebecca Densmore-Stoll** Chair, Board of Trustees; **Jennifer C. Hunt**, Vice Chair, Board of Trustees; and to remove all previous officers (who have completed their terms or resigned) for the following accounts:

1. **PNC Minister’s Discretionary Account**
2. **PNC Operating Checking (PNCOC)**
3. **PNC Operating Savings (PNCOS)**
4. **PNC Property Setaside (PNCPR)**
5. **PNC Sabbatical Setaside (PNCSTB)**
6. **PNC Health Insurance Setaside (PNCSTD) (Formerly Short term Disability Setaside)**
7. **PNC Associate Minister Setaside**

Board to approve the Busey Bank corporate resolution for the church safety deposit box be revised with the addition of **Rebecca Densmore-Stoll**, Chair, **Jennifer C. Hunt**, Vice Chair; and the addition of **Adelaide Aime**, Treasurer. All other current signatories and provisions remain for the following: **Busey Bank Safe Deposit Account #XXXXXXXX for Box 4211.**

Finnerty moved to accept the motion as written; Gross seconded. Motion to change authorized names on the church’s bank accounts for the 2022-2023 church carried unanimously.

- Authorized Names on Minister’s Discretionary Account
 - Background: Per Lan Richart’s (former Treasurer) email 6.14.22 - “KB and Rev. Sally recently inquired about the need to have access to the Minister’s Discretionary Account XXXXXX2973. This is an account at PNC that is not part of the regular budget or financial accounting, but is a separate account, funded by individual congregants, that is used by the pastor for confidential disbursements to people in need. I received a message from Brian Bancroft yesterday that indicated he would need a letter from the church formally asking for a change in signatories.”
 - Resource: [Draft Signatory Motion for Ministers](#)

MOTION: The Board approves the following changes of authorized persons to add the Lead Minister/Chief of Staff and the Associate Minister for Congregational Life as signatories to the **PNC Ministers’ Discretionary Account XXXXXX2973**. Changes to be approved by this Board motion are as follows:

Add:

- Reverend Karen Bush
- Reverend Sally Fritsche

Remove:

- Reverence Florence Caplow



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Hunt moved to accept motion as written; Finnerty seconded. The motion to change the authorized names on the Minister's Discretionary account carried unanimously.

- **Action/Discussion:** Board Vacancy (Becky Densmore)

Background: The congregation afforded us the opportunity to add one more board member for a total of 9 voting members. We need to determine our plan of action to help fill this position ASAP.

MOTION: I, David Gross, move that the board enters into executive session to discuss confidential personnel related matters.

Hunt seconded; the motion carried unanimously.

The BOT entered into Executive Session at 7:20 p.m.

The BOT ended Executive Session at 7:42 p.m.

NEW BUSINESS (CONT'D)

- **Action/Discussion:** RE Study Session (Becky Densmore)

Background: A number of congregants have expressed concerns related to RE and staffing to support our programming.

- concerns about communication in and around lack of funding for Youth Coordinator
- key lay leaders are concerned about REE
- how can we best support REE Coordinator as a Board; would like to support them in a public way and lift them up; need to build relationship with REE
- want to make sure Coordinator feels safe to speak in an authentic way
- BOT Study Session will move to 7/19/22 to accommodate REE Coordinator schedule

- **Action/Discussion:** Council Model of Governance (Jenny Hunt)

Background/Overview: The Board has been working to address UUCUC's current growing pains as we settle into a program sized church.

- Resource: [Council Model of Governance \(draft\) Diagram](#)
- Resource: [Councils Aligned to Mission](#)
- Resource: [Operations Council Overview](#) (proposed)
- Resource: [Operations Council Diagram](#) (draft)
- entering into a governance reevaluation with David Pyle (UUA)
- Council idea makes sense - RE Council has been a success; Social Action now using model as well
- BOT would be the central navigating point in a "wheel"
- creation of Operations Council involving Finance, Personnel, Building and Grounds, Tech would leave room for the BOT to more strategic visioning and allow those groups to communicate more often and easily - things might move more quickly
- collaboration would happen before the Board gets a motion
- Operations Council would have a lay chair who would work with Brian Franklin (DCA) and it would have two Board liaisons
- Rev. KB and Rev. Sally have been talking about the Membership Committee and it evolving to become the Congregation Life Council to mirror Rev. Sally's title; Council would be made up of smaller pods to attract more volunteers - more targeted to specific interests



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- Committee Council will become Council of Shared Leadership - provide more education to lay leaders to help them; would work with Adult REE to create learning opportunities (UUA would be helpful here); develop it into a leadership pipeline.
- Board liaisons would align with the Councils
- Council would be trained on how to interact with the Board; e.g. motions should come from them, not the Board creating motions
- Councils would align with Mission

Reaction/Discussion:

- Finnerty - he used this model in the MBA program to talk about strategy and communication; this looks phenomenal
- Beckett - the Operations Council is needed
- Hunt - in talks with someone about chairing the Operations Council now

ACTION ITEMS

● Review New

- All members will add thoughts to the Covenant working draft (link included in the meeting agenda).
- Adelaide will follow up on getting KB and Rev. Sally added to the Ministers' Discretionary account.
- Becky will follow up with PNC about signatory accounts - she will provide them with the new motion.
- Jenny will make an appt at PNC to provide signature
- Penne will talk to Brian McDermott about possible BOT candidates and then work with Jenny and David to reach out to those candidates.
- Becky will create an infographic for the enews regarding congregants updating their Breeze profiles (she will work with Brian Franklin).
- Becky will publish in enews the change in July study session date from 7/12 to 7/19 and let Rose know; she will also make sure that the meeting is recorded.

● Review Old

- Richart will adjust the budget to account for staff bonuses and communicate with Brian Franklin to adjust payroll (DONE)
- Densmore will communicate with staff about bonuses (DONE)
- McDermott will include info about the proposed removal of the Mediation Committee to his congregational info sessions (DONE)
- Becky will add a discussion of the mediation process to the July 2022 study session agenda (DONE)
- Densmore and Adelaide Aime will organize congregational info sessions using McDermott's template from last year (DONE)
- Densmore will work with Brian F. on an Annual Meeting attendance survey (DONE)

● Review Ongoing/In Progress

- All Board members will write card shower cards
- Jody will send out the addresses for card shower recipients
- Hanger will coordinate Annual Meeting logistics (DONE)
- Board will make a covenant with KB about working with her (In Progress)

Meeting was adjourned at 8:34 p.m.