



2021-2022 Proposed Budget

	FYE 22 Proposed Budget	FY21 Budget	FY22/FY21(%)	FY22-FY21 (\$)	Comments
Income					
41193 Pledges 2021-2022	\$505,000.00	\$460,000.00	109.78%	\$45,000.00	
Total 41100 Pledges	\$505,000.00	\$460,000.00	109.78%	\$45,000.00	Thank you, Congregation!
41200 Donations	\$12,500.00	\$7,336.00	170.39%	\$5,164.00	
41210 Assoc Minister Set Aside	\$32,000.00	\$32,073.00	99.77%	-\$73.00	2nd of two year's support from the Leadership circle challenge
Total 41200 Donations	\$44,500.00	\$39,409.00	112.92%	\$5,091.00	
41300 Plate Collections (cash)	\$8,500.00				
41400 UU General Trust	\$18,598.45	\$17,634.67	105.47%	\$963.78	
41410 England Endowment	\$1,249.29	\$2,378.11	52.53%	-\$1,128.82	
Total Plate and Trust	\$28,347.74	\$20,012.78	141.65%	\$8,334.96	
41500 Fundraising					
41510 Service Auction	\$26,000.00	\$26,000.00	100.00%	\$0.00	
41520 CC Processing Fees - Offset	\$800.00			\$800.00	
Total 41500 Fundraising	\$26,800.00	\$26,000.00	103.08%	\$800.00	
41600 Facility Use Fees					
41620 Other Rentals	\$1,820.00			\$1,820.00	Estimated income from weddings
41630 Special Services		\$750.00	0.00%	-\$750.00	
41640 High Street House		\$2,724.00	0.00%	-\$2,724.00	
Total 41600 Facility Use Fees	\$1,820.00	\$3,474.00	52.39%	-\$1,654.00	
41700 Miscellaneous					
Vision Legacy/Chalice Lighters Grant	\$10,000.00	\$32,000.00	31.25%	-\$22,000.00	Chalice Lighters Grant = 2022 income Vision Legacy = 2021
COVID 19 Payroll Tax Credit		\$3,024.00	0.00%	-\$3,024.00	
Total 41700 Miscellaneous	\$10,000.00	\$35,024.00	28.55%	-\$25,024.00	
41800 Savings Interest		\$100.00	0.00%	-\$100.00	
44000 Non-operating Savings Interest		\$15.00	0.00%	-\$15.00	
Total interest income		\$115.00	0.00%	-\$115.00	
Total Income	\$616,467.74	\$584,034.78	105.55%	\$32,432.96	
EXCESS RESERVES		\$1,885.00	0.00%	-\$1,885.00	No excess reserves applied to the 2022 budget
Total Income - Including Excess Reserves	\$616,467.74	\$585,919.78	105.21%	\$30,547.96	



2021-2022 Proposed Budget

	FYE 22 Proposed Budget	FY21 Budget	FY22/FY21(%)	FY22-FY21 (\$)	Comments
Expenses					
53000 Congregation					
53100 Congregational Expenses					
53110 Trustees Contingency	\$533.96	\$4,171.00	12.80%	-\$3,637.04	Reduced significantly, Budget Task Force recommends replenishing if funds become available
53120 Leadership Training	\$1,000.00	\$1,800.00	55.56%	-\$800.00	
53140 Denominational Expenses					
53142 UUA Annual Program Fund	\$25,618.00	\$23,289.00	110.00%	\$2,329.00	
Congregational / Community Support					
Total 53100 Congregational Expenses	\$27,151.96	\$29,260.00	92.80%	-\$2,108.04	
53150 Fundraising Expenses					
53151 Stewardship	\$3,100.00	\$600.00	516.67%	\$2,500.00	
53153 Service Auction Expenses	\$1,500.00	\$750.00	200.00%	\$750.00	
53155 CC Processing Fees - Vanco					
Total 53150 Fundraising Expenses	\$7,267.00	\$1,350.00	538.30%	\$5,917.00	
53160 Committee Program Expenses					
53161 Membership Committee	\$1,410.00	\$1,500.00	94.00%	-\$90.00	
53162 Membership Coordination	\$940.00	\$1,000.00	94.00%	-\$60.00	
53163 Personnel	\$188.00	\$200.00	94.00%	-\$12.00	
53164 Social Action	\$2,820.00	\$6,300.00	44.76%	-\$3,480.00	Funding to support ongoing initiatives
53165 Green UU's					
53166 Care Core	\$282.00	\$200.00	141.00%	\$82.00	
53168 Racial Justice Initiative	\$7,050.00	\$6,300.00	111.90%	\$750.00	
53169 Partner Church Project	\$235.00			\$235.00	
53180 Immigration Justice	\$7,050.00	\$6,300.00	111.90%	\$750.00	
53181 Finance Committee		\$200.00	0.00%	-\$200.00	
Total 53160 Committee Program Expenses	\$20,920.00	\$22,000.00	95.09%	-\$1,080.00	
53200 Misc Congregational Expenses					
53220 Chalice Lighters		\$1,000.00		-\$1,000.00	
53230 Hospitality	\$500.00			\$500.00	
53250 Bookkeeping Service	\$8,400.00	\$7,200.00	116.67%	\$1,200.00	
53270 Search Committee		\$500.00	0.00%	-\$500.00	
Total 53200 Misc. Congregational Expenses	\$8,900.00	\$8,700.00	102.30%	\$200.00	
Total 53000 Congregation	\$64,238.96	\$61,310.00	104.78%	\$2,928.96	



2021-2022 Proposed Budget

	FYE 22 Proposed Budget	FY21 Budget	FY22/FY21(%)	FY22-FY21 (\$)	Comments
Expenses, continued					
54000 Office					
54100 Office Expenses					
54110 Treasurer Expenses		\$200.00		-\$200.00	
54120 Payroll Service	\$1,750.00	\$1,750.00	100.00%	\$0.00	
54130 Postage	\$600.00	\$650.00	92.31%	-\$50.00	
54140 Printing	\$500.00	\$500.00	100.00%	\$0.00	
54150 Office Supplies	\$2,200.00	\$3,375.00	65.19%	-\$1,175.00	
54160 Telephone	\$2,200.00	\$2,300.00	95.65%	-\$100.00	
54170 Copier Maintenance	\$2,000.00	\$1,997.00	100.15%	\$3.00	
54180 IT Support	\$400.00	\$360.00	111.11%	\$40.00	
54190 IT Services & Subscriptions	\$8,000.00	\$6,500.00	123.08%	\$1,500.00	
54200 Computer Expenses	\$750.00	\$750.00	100.00%	\$0.00	
54210 Internet Service	\$400.00	\$1,200.00	33.33%	-\$800.00	
Total 54100 Office Expenses	\$18,800.00	\$19,582.00	96.01%	-\$782.00	
Total 54000 Office	\$18,800.00	\$19,582.00	96.01%	-\$782.00	
55000 Worship					
55100 Worship Expenses					
55110 Instrument Maintenance	\$1,000.00	\$1,660.00	60.24%	-\$660.00	
55120 Music Supplies	\$1,140.00	\$330.00	345.45%	\$810.00	
55130 Musicians	\$500.00	\$500.00	100.00%	\$0.00	
55135 England Music	\$312.00	\$595.00	52.44%	-\$283.00	
55140 Worship Supplies	\$350.00			\$350.00	
55150 Worship Misc - A/V Support	\$500.00	\$4,800.00	10.42%	-\$4,300.00	A/V Tech was previously considered a Worship expense in 2021
55160 Speakers	\$1,200.00	\$1,200.00	100.00%	\$0.00	
55180 Summer Services	\$350.00	\$900.00	38.89%	-\$550.00	Reduced by Worship committee; reduced need for music due to Covid resources
Total 55100 Worship Expenses	\$5,352.00	\$9,985.00	53.60%	-\$4,633.00	
Total 55000 Worship	\$5,352.00	\$9,985.00	53.60%	-\$4,633.00	



2021-2022 Proposed Budget

	FYE 22 Proposed Budget	FY21 Budget	FY22/FY21(%)	FY22-FY21 (\$)	Comments
Expenses, continued					
56000 Religious Education					
56100 RE Expenses					
56110 RE Supplies & Materials	\$4,000.00	\$4,500.00	88.89%	-\$500.00	
56120 RE Staff Development					
56130 Background Checks	\$300.00	\$150.00	200.00%	\$150.00	
56140 Youth Outreach					
56150 Youth Adult Community	\$200.00	\$300.00	66.67%	-\$100.00	
56160 Programs	\$4,000.00	\$3,000.00	133.33%	\$1,000.00	
56170 Youth	\$1,000.00	\$2,500.00	40.00%	-\$1,500.00	
56175 Adult	\$1,000.00			\$1,000.00	
56171 OWL	\$2,000.00	\$1,000.00	200.00%	\$1,000.00	
56180 Coming of Age	\$1,000.00	\$1,500.00	66.67%	-\$500.00	
56190 Diversity Materials		\$500.00		-\$500.00	
Total 56100 RE Expenses	\$13,500.00	\$13,450.00	100.37%	\$50.00	
Total 56100 RE Expenses	\$13,500.00	\$13,450.00	100.37%	\$50.00	
57000 Property					
57100 Property Expenses					
57110 Grounds Maintenance	\$1,600.00	\$2,500.00	64.00%	-\$900.00	
57120 Natural Gas	\$3,750.00	\$3,750.00	100.00%	\$0.00	
57130 Electricity	\$3,750.00	\$3,750.00	100.00%	\$0.00	
57140 Property Insurance	\$8,755.00	\$8,755.00	100.00%	\$0.00	
57150 Janitor Supplies	\$750.00	\$1,120.00	66.96%	-\$370.00	
57160 Mortgage Payment	\$17,200.00	\$17,200.00	100.00%	\$0.00	
57180 Routine Property Maintenance					
57181 Church Maintenance	\$10,000.00	\$16,050.00	62.31%	-\$6,050.00	2021 expenses artificially inflated by MCORE expense (we were refunded by City). Monies for 2022 are closer to historical budgets
57185 High St Maintenance	\$1,824.00	\$3,647.00	50.01%	-\$1,823.00	2022 funds are solely to pay property taxes due. We should not have taxes due in future years
57190 Snow Removal	\$1,500.00	\$1,500.00	100.00%	\$0.00	
57200 Trash Hauling	\$900.00	\$900.00	100.00%	\$0.00	
57210 Water/Sewer	\$2,400.00	\$1,950.00	123.08%	\$450.00	
57220 Equipment & Furniture	\$3,452.00	\$5,500.00	62.76%	-\$2,048.00	
57240 Alarm Monitoring	\$600.00	\$600.00	100.00%	\$0.00	
Total 57100 Property Expenses	\$56,481.00	\$67,222.00	84.02%	-\$10,741.00	
Total 57100 Property Expenses	\$56,481.00	\$67,222.00		-\$10,741.00	



2021-2022 Proposed Budget

	FYE 22 Proposed Budget	FY21 Budget	FY22/FY21(%)	FY22-FY21 (\$)	Comments
Expenses, continued					
58000 Lead Minister Costs					
58010 Lead Minister Expenses	\$7,137.77	\$9,112.00	78.33%	-\$1,974.23	
58020 Lead Minister Hlth Ins	\$8,513.60	\$9,724.00	87.55%	-\$1,210.40	
58030 Lead Minister Pension	\$7,137.77	\$9,112.00	78.33%	-\$1,974.23	
58050 Lead Minister LTD	\$927.91	\$1,184.00	78.37%	-\$256.09	
58060 Lead Minister Salary	\$43,377.68	\$63,118.00	68.72%	-\$19,740.32	Salary and housing adjusted for 3/4 time in 2022
58070 Lead Minister Housing Allowance	\$28,000.00	\$28,000.00	100.00%	\$0.00	
58080 Lead Minister FICA Allowance	\$5,460.39	\$6,970.00	78.34%	-\$1,509.61	
58090 Lead Minister Dental	\$720.00	\$720.00	100.00%	\$0.00	
Total Lead Minister Costs	\$101,275.12	\$127,940.00	79.16%	-\$26,664.88	
58000 Associate Minister Costs					
58012 Associate Minister Expenses	\$5,462.24	\$3,262.00	167.45%	\$2,200.24	
58013 Moving Expenses		\$3,850.00	0.00%	-\$3,850.00	
58022 Associate Minister Health Insurance	\$6,102.00	\$3,245.00	188.04%	\$2,857.00	
58029 Associate Minister Coaching		\$1,000.00	0.00%	-\$1,000.00	
58032 Associate Minister Pension	\$5,462.24	\$3,262.00	167.45%	\$2,200.24	
58042 Associate Minister Life & ADD	\$229.41	\$274.00	83.73%	-\$44.59	
58052 Associate Minister LTD	\$710.09	\$424.00	167.47%	\$286.09	
58062 Associate Minister Salary	\$25,042.38	\$20,939.00	119.60%	\$4,103.38	Salary and housing adjusted for 3/4 time and 12 months in 2022 (versus 1/2 time and 10 mos. in 2021). Associate is aware and understands that the time adjustment may not be sustainable in the future.
58072 Associate Minister Housing Allowance	\$29,580.00	\$11,680.00	253.25%	\$17,900.00	
58082 Associate Minister FICA Allowance	\$4,178.61	\$2,496.00	167.41%	\$1,682.61	
58092 Assoc Minister Dental	\$1,440.00	\$600.00	240.00%	\$840.00	
Total Associate Minister Costs	\$78,206.98	\$51,032.00	153.25%	\$27,174.98	
Minister Sabbatical	\$0.00	\$2,000.00	0.00%	-\$2,000.00	
Total 58000 Minister Costs	\$179,482.10	\$180,972.00	99.18%	-\$1,489.90	



2021-2022 Proposed Budget

	FYE 22 Proposed Budget	FY21 Budget	FY22/FY21(%)	FY22-FY21 (\$)	Comments
Expenses, continued					
60000 Staff					
61000 Congregational Staff					
61100 Membership Coordinator					
61111 Membership Coord Salary	\$13,354.69	\$8,103.00	164.81%	\$5,251.69	
61113 Membership Coord Life & ADD	\$112.18	\$47.00	238.68%	\$65.18	
61114 Membership Coord LTD	\$173.61	\$73.00	237.82%	\$100.61	
61115 Membership Coord Pension		\$561.00			
61190 Membership Coord-Dental	\$600.00	\$360.00	166.67%	\$240.00	
Total 61100 Membership Coordinator	\$14,240.48	\$9,144.00	155.74%	\$5,096.48	Membership Coordinator is 10.5 month appointment in 2022 (was only ~2 months in 2021)
61210 Child Care Coordinator					
61220 Child Care Workers	\$3,900.00			\$3,900.00	
61230 Youth Coordinator	\$7,826.92	\$8,414.00	93.02%	-\$587.08	
Total Youth 61200	\$11,726.92	8,414.00	139.37%	\$3,312.92	
Total 61000 Congregational Staff	\$25,967.40	\$17,558.00	147.89%	\$8,409.40	
62000 Office Staff					
62100 Office Administrator					
62111 Office Admin Salary	\$48,700.00	\$48,520.00	100.37%	\$180.00	
62112 Office Admin Hlth Ins	\$7,328.20	\$6,890.00	106.36%	\$438.20	
62113 Office Admin Life & ADD	\$204.54	\$402.00	50.88%	-\$197.46	
62114 Office Admin LTD	\$633.10	\$622.00	101.78%	\$11.10	
62115 Office Admin Pension	\$4,870.00	\$1,198.00	406.51%	\$3,672.00	
62190 Office Admin Dental	\$720.00	\$1,260.00	57.14%	-\$540.00	
Total 62100 Office Administrator	\$62,455.84	\$58,892.00	106.05%	\$3,563.84	
62200 Office Assistant					
62201 Office Assistant Salary	\$10,758.89	\$2,393.00	449.60%	\$8,365.89	
62213 Office Assistant Life & ADD	\$41.84			\$41.84	
62214 Office Assistant LTD	\$37.85			\$37.85	
62290 Office Assistant Dental	\$360.00				
Total Office Assistant	\$11,198.58	\$2,393.00	467.97%	\$8,805.58	Increased hours planned for 2022 as church opens
Total 62000 Office Staff	\$73,654.42	\$61,285.00	120.18%	\$12,369.42	
63000 Property Staff					
63100 Custodian					
63111 Custodian Salary	\$14,579.38	\$13,333.00	109.35%	\$1,246.38	
63113 Custodian Life & ADD	\$113.39	\$99.00	114.54%	\$14.39	
63114 Custodian LTD	\$175.49	\$154.00	113.95%	\$21.49	
63115 Custodian Pension	\$1,349.90	\$1,184.00	114.01%	\$165.90	
63190 Custodian Dental	\$720.00	\$720.00	100.00%	\$0.00	
Total 63100 Custodian	\$16,938.15	\$15,490.00	109.35%	\$1,448.15	Increased hours planned for 2022 as church opens
63210 Director of Facilities					
63211 Director of Facilities Salary	\$14,437.50	\$9,443.00	152.89%	\$4,994.50	
63213 Director of Facilities Life & ADD	\$60.64			\$60.64	
63214 Director of Facilities LTD	\$187.69			\$187.69	
63215 Director of Facilities Pension		\$385.00		-\$385.00	
63290 Director of Facilities Dental	\$720.00			\$720.00	
63295 Contract Labor					
Total 63210 Director of Facilities	\$15,405.83	\$9,828.00	156.75%	\$5,577.83	Increased hours planned for 2022 as church opens
Total 63000 Property Staff	\$32,343.98	\$25,318.00	127.75%	\$7,025.98	



2021-2022 Proposed Budget

	FYE 22 Proposed Budget	FY21 Budget	FY22/FY21(%)	FY22-FY21 (\$)	Comments
Expenses, continued					
64000 RE Staff					
64100 Director of RE					DREE - in search process
64111 DRE Salary	\$58,041.10	\$65,140.00	89.10%	-\$7,098.90	
64112 DRE Hlth Ins	\$6,598.00			\$6,598.00	
64113 DRE Life & ADD	\$222.55	\$548.00	40.61%	-\$325.45	
64114 DRE LTD	\$754.53	\$846.00	89.19%	-\$91.47	
64115 DRE Pension	\$5,804.11	\$6,514.00	89.10%	-\$709.89	
64120 DRE Expenses					
64121 DRE Prof Expenses	\$5,252.87	\$6,514.00	80.64%	-\$1,261.13	
64129 DRE Moving Expenses	\$4,000.00			\$4,000.00	
64190 DRE Dental	\$808.05	\$1,776.00	45.50%	-\$967.95	
Total 64100 Director of RE	\$81,481.20	\$81,338.00	100.18%	\$143.20	New hire - planned for August 2022 start date
64200 RE Assistant					
64211 RE Assistant Salary	\$10,765.79	\$4,786.00	224.94%	\$5,979.79	
64213 RE Assistant Life & ADD	\$25.56			\$25.56	
64214 RE Assistant LTD	\$129.58			\$129.58	
64290 RE Assistant Dental	\$720.00			\$720.00	
Total 64200 RE Assistant	\$11,640.93	\$4,786.00	243.23%	\$6,854.93	Increased hours planned for 2022 as church opens
Total 64000 RE Staff	\$93,122.14	\$86,124.00	108.13%	\$6,998.14	
65000 Worship Staff					
65100 Music Director Salary	\$11,688.00	\$9,373.00	124.70%	\$2,315.00	
65200 Assistant Music Director Salary (Accompanist)	\$14,026.00	\$14,026.00	100.00%	\$0.00	
65270 Asst. Music Director Personal Days	\$200.00	\$200.00	100.00%	\$0.00	
Assistant for Services					
A/V Tech - Salary	\$7,280.00			\$7,280.00	A/V Tech was previously considered a Worship expense in 2021
A/V Tech - Hlth Ins					
A/V Tech - Life & ADD	\$61.15			\$61.15	
A/V Tech - LTD					
Total 65000 Worship Staff	\$33,255.15	\$23,599.00	140.92%	\$9,656.15	
69000 Staff Benefits					
69100 Workers Compensation	\$1,868.67	\$2,541.00	73.54%	-\$672.33	
53240 Health Ins. Premium Pool to set aside		\$2,000.00		-\$2,000.00	
69200 FICA - Employer Contribution	\$15,401.92	\$13,460.00	114.43%	\$1,941.92	
Total 69000 Staff Benefits	\$17,270.59	\$16,001.00	107.93%	\$1,269.59	
Total 60000 Staff	\$275,613.67	\$229,885.00	119.89%	\$45,728.67	
69900 Service Fees		\$250.00	0.00%	-\$250.00	
75080 Staff Development	\$3,000.00	\$1,500.00	200.00%	\$1,500.00	
75090 Staff Recognition		\$750.00	0.00%	-\$750.00	
Total Other Expenses	\$3,000.00	\$2,500.00	120.00%	\$500.00	
Total Expenses	\$616,467.74	\$584,906.00	105.40%	\$31,561.74	
Net Operating Income					
Net Income - Cash Flow Basis	\$0.00				The proposed budget is balanced
Net Income With Excess Reserves		\$1,013.78	0.00%	-\$1,013.78	