



**UU Church of Urbana-Champaign  
Urbana, IL**

Draft Pandemic Reopening Framework

Draft 6/22/2021



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## Statement of Values that Guide This Reopening Framework

This Draft Reopening Framework will guide the reopening of our UUCUC building after more than a year closed due to the COVID pandemic. It was developed by the UUCUC Covid Advisory Task Force, reviewed by Julie Pryde of the Champaign Urbana Public Health District, and passed by the UUCUC Board of Trustees. It will be considered “draft” until August, 2021, when we will hold open meetings for further discussion and clarification.

Because we recognize the interconnected web of which we all are a part, and because of our values of inclusion as Unitarian Universalists, this framework carefully considers the health and safety of all of our members, friends, and guests, including our children, as our first priority, even as vaccinations increase in our community and the worst of the pandemic subsides.

Our general principles remain:

- Inclusivity and justice: We will not exclude people and will take special care that equity and anti-oppression are centered in our decision making.
- Safety: We will do our utmost to keep our people and the community safe. We will not contribute to community spread.
- Community matters: We value our community and being together. As soon as it is safe to gather in an inclusive way, we will.
- Pro-science: We are using nationally recognized metrics to guide this reopening framework, and public health recommendations. The work of the COVID Advisory Task Force has been guided by recommendations from knowledgeable sources. We support vaccination for those who are able to receive it as a scientific, reasonable, and loving decision. We believe that vaccines are effective and trust the scientists who have worked on them.

Our Unitarian Universalist Association leadership has provided helpful guidance for reopening, including links to a number of other reopening plans from around the country (which we used in the development of this framework). These resources from the UUA have been invaluable to us, and we invite you to study them as well. <https://www.uua.org/safe/pandemics/gathering-guidance>.

The UUA’s recommendations include these words, which have also guided our thinking:

*Our recommendations for congregations are indeed more stringent than schools and businesses that surround you, for the following reasons:*

- *As a community that values inclusion and collective care, we don’t want to create in-person situations that inadvertently exclude those at higher risk, or create situations that force those at higher risk to publicly identify themselves. Our decision-making must center the needs of the most vulnerable.*
- *The membership of most UU congregations is an older, more vulnerable population than the general public.*
- *Most children are not yet eligible to be vaccinated. (See UUA staff Rev. Evin Carvill-Ziemer’s [post on the risks of an in-person children’s program](#).)*
- *We do not want congregational staff and ministers to be put at risk on the job.*

The guidelines that follow recognize that there is no technological substitute for being able to be and interact in physical presence with one another. Yet, we must manage a balance between social / psychological needs and physical risks in these challenging times.

Because we cannot predict what course this pandemic will take, these guidelines are divided into five 'Levels of Concern', based on metrics developed by [Covid Act Now](#), a multidisciplinary team of technologists, epidemiologists, health experts, and public policy leaders from Georgetown University Center for Global Health Science and Security, Stanford University Clinical Excellence Research Center, and Grand Rounds. This consortium of experts at Covid Act Now is providing publicly available, scientific, disease intelligence and data analysis on COVID-19 in the U.S. You may view the daily updates of the metrics at [www.covidactnow.org](http://www.covidactnow.org).

Overall, UUCUC will decide that in-person worship can safely resume when Covid Act Now metrics in our county are at the lowest level of risk (shown as green on the interactive maps on the Website), the category described as "on track to contain Covid" for 30 days in a row."

**Overview:** There are five levels which define the constraints around re-opening. These are tied to COVID Act Now risk levels for our county.

- The **RED AND DARK RED LEVELS / SEVERE AND VERY HIGH RISK** is the level at which we have been operating since we first shut down.
- The **ORANGE LEVEL / HIGH RISK** indicates the first tier of relaxed measures, and includes use of the building by select volunteers, and outdoor events.
- The **YELLOW LEVEL / MEDIUM RISK** is the first tier of relaxed measures, with the inclusion of in-person meetings in small groups, and outdoor events.
- The **GREEN LEVEL / LOW RISK** is the level at which we are comfortable holding services in person, with precautions. The county must remain at this level for four weeks before resuming services, to allow planning time.
- The **CLEAR LEVEL** is that time in which we can return to pre-COVID-19 norms and customs.

**Detailed guidelines for cleaning, meetings, Sunday services, RE, bathroom use, singing, etc. can be found in the appendices of this document.**

## Assumptions

- Many adults within our church are vaccinated. Most children are not yet vaccinated. Infants aged 0-2 may not be vaccinated for quite some time yet and are vulnerable.
- Risk levels may rise and fall - in other words, we may move in and out of the various levels of risk and degree of opening or closing of the building
- Our primary intentions as a congregation as we move out of the pandemic are inclusion and safety.
- All-church events, particularly Sunday mornings, will include families and children, as well as visitors, and may have vaccinated and unvaccinated attendees, requiring a higher level of safety and care.
- This Reopening Framework may be modified, with new information and science related to COVID-19
- The Reopening Framework will go into effect when passed by the Board of Trustees, although in-person services will not take place before September 5, 2021, for logistical reasons.

## Covid Act Now Recommendations for all Risk Levels (May 2021)

- Indoor gatherings should be avoided with people outside the immediate household, unless you are fully vaccinated. See guidance for vaccinated individuals. Outdoor gatherings with masks and distancing are a safer alternative.
- Masks should be worn for public, indoor activities. For outdoor activities, the need to wear a mask depends on the activity and your vaccination status.

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## **RED AND DARK RED LEVELS / SEVERE AND VERY HIGH RISK**

At these levels, cases are rapidly increasing, daily new cases are high, ICU headroom may be low. These levels will trigger immediate building shut down.

### **Criteria**

- [CovidActNow](#)'s Champaign County, Illinois [Risk Level](#) at very high or severe risk (red and dark red on the CovidActNow map).

### **Building Use: General**

The building will be closed and used only by essential staff working independently in their offices, a select group of volunteers checking the building, or by maintenance workers. Access is limited to an as needed basis to be determined by the Director of Facilities and members of the Covid Task Force.

### **Safety Considerations**

Persons should not come to the building unless they can answer "no" to all screening questions, which are posted on the church door.

Anyone in the building must:

- Maintain 6' of physical distance whenever possible
- Check temperature when entering the building
- Hand sanitizer will be provided, and everyone is expected to use it upon entry of the building.
- Wear a mask at all times (Staff may remove masks while at their desks and alone)
- Limited number of people in the building at one time, except on Sunday morning for livestream. Building access list maintained by the Director of Facilities.
- Surfaces touched are wiped down with disinfectant

### **Cleaning**

Minimal cleaning will occur by building care staff, with particular attention given to commonly touched surfaces : (door handles, bathrooms)

### **Ventilation**

Due to the small number of people in the building, no special ventilation needed except for open windows in the sanctuary during live-streamed services.

## **Sunday Service**

Sunday Services will be live streamed from the Sanctuary with a minimal group of people creating the service (speaker, AV tech, a maximum of 1-2 others), or in the case of stay at home orders, from home.

## **Religious Exploration**

Religious Exploration events and classes take place online or outside, masked and socially distanced. Outside events are either less than one hour or a portapotty is available.

## **Fellowship Hour**

Fellowship Hour takes place online.

## **Volunteers**

Only essential volunteers in the building (Chair of Building and Grounds Advisory team, Board Chair, Vice Chair, Treasurer, other volunteers for building walk through).

## **Staff**

Staff will work as much as possible from home, with only essential use of the building. Office is closed to the public and church members.

## **Small Group/Committee Meetings**

No small group meetings in the building. Small group meetings (10 people or less) of fully vaccinated people can take place without masks and in either indoor or outdoor environments away from the church building. The host or leader of the group would be responsible to confirm vaccination status. Small group meetings of mixed vaccinated and unvaccinated people are online or outside/masked/socially distanced.

## **Eating and Drinking**

No communal eating or drinking in the building or on the grounds of the building.

## **Rentals**

No rentals in the building. Possible rentals of outdoor spaces with safety precautions.



## **Singing**

Singing to record for a Sunday service can take place with one singer, fully vaccinated, accompanist fully vaccinated. No other singing in the building. Please consult the Choir Director for current guidelines before planning group singing.

## **Multi-Platform Hybrid Offerings**

All-church events will be available online.

## **Use of Outdoor Areas of the Church**

Outdoor areas will be available by reservation for church groups. All groups should remain masked and socially distanced.



## ORANGE LEVEL / HIGH RISK

At this level, one or more metrics of risk are elevated (case increase, daily new cases, positivity rate, ICU headroom)

### Criteria

[CovidActNow](#)'s Champaign County, Illinois [Risk Level](#) at high risk (orange on CovidActNow map).

### Building Use: General

The building will be closed and used only by essential staff, a select group of volunteers, or by maintenance workers. Access is limited to an as needed basis to be determined by the Director of Facilities and members of the Covid Task Force.

### Safety Considerations

Persons should not come to the building unless they can answer “no” to all screening questions, which are posted on the church door.

Anyone in the building must:

- Maintain 6' of physical distance whenever possible
- Check temperature when entering the building
- Hand sanitizer will be provided, and everyone is expected to use it upon entry of the building.
- Wear a mask at all times (Staff may remove masks while at their desks and alone)
- Surfaces touched are wiped down with disinfectant
- Use the largest room available for in-person meetings, and only if absolutely necessary.
- Building access list maintained by the Director of Facilities.

### Cleaning

Minimal cleaning will occur, with particular attention given to commonly touched surfaces : (door handles, bathrooms)

### Ventilation

When more than one person is present in a room, windows will be opened and/or air purifiers will be used.

## Sunday Service

Sunday Service live streamed from the Sanctuary. Up to 6 vaccinated people in the sanctuary creating the Sunday service. Church members are encouraged to have “Sunday service watch parties” at private homes. Outdoor viewing of the livestreamed service on the grounds of the church, with safety precautions, coordinated with the Director of Facilities. Outdoor services (all masked and socially distanced) are possible, no size limit.

## Fellowship Hour

Fellowship Hour is online.

## Religious Exploration/Membership & Hospitality Events

Religious Exploration events and classes take place online or outside on our grounds, masked and socially distanced, assuming at least some are not vaccinated. Outside events are either less than one hour or a portapotty is available.

## Volunteers

Volunteers may enter the building on an as needed basis, following all safety guidelines, and with permission of the Director of Facilities.

## Staff

Staff work as much as possible from home, but may also use the building, and if all agree, more than one staff member can be in the building at a time. Office is closed to public and church members.

## Small Group Meetings/Committee Meetings

The church building is not open to small group meetings. Small group meetings in private houses (20 people or less) of fully vaccinated people can take place without masks (if all are in agreement and known to be vaccinated) and in either indoor or outdoor environments. Host is responsible for ascertaining vaccination status of group (if not known, ask Director of Congregational Administration to consult vaccine registry). Small group meetings of mixed vaccinated and unvaccinated people are online or outside/masked/socially distanced.

## **Eating and Drinking**

No communal eating or drinking in the building. Communal eating and drinking can take place outside on the grounds of the building, as long as food, utensils or other items are not shared.

## **Rentals**

No rentals in the building except by special permission of the COVID Task Force. Possible rentals of outdoor spaces with safety precautions.

## **Singing**

Soloist singing to record for a Sunday service can take place in the Sanctuary, with a fully vaccinated singer, socially distanced, accompanist fully vaccinated, windows open, recorded prior to the service. No other singing in the building. Please consult the Choir Director for current guidelines before planning group singing.

## **Multi-Platform Hybrid Offerings**

All-church events will be available online.

## **Use of Outdoor Areas of the Church**

Outdoor areas will be available by reservation for church groups or renters. Mixed vaccinated and unvaccinated groups should remain masked and socially distanced. Vaccinated groups may be unmasked.

## **Public Events Sponsored by UUCUC**

No public events on grounds or in the building at the orange level.

## YELLOW LEVEL / MEDIUM RISK

At the yellow level, we consider some building use, provided we are still able to meet safety protocols and have sufficient staff in place to clean and maintain the building. At the yellow level, there are no specific guidelines for off campus church events.

### Criteria

[CovidActNow](#)'s Champaign County, Illinois [Risk Level](#) at medium risk (yellow on the CovidActNow map)..

### Building Use: General

At the yellow level, building use is enhanced and restrictions are relaxed.

- Masking and frequent hand disinfection is still required in the building except in office spaces at the discretion of staff.
- In-person meetings not to exceed the numbers to maintain physical distancing requirements. Meetings should be kept as short as possible, unless all attendees are vaccinated. Online options for attendance should be available for all meetings.
- No consumption of food or drink in the building should happen in the yellow tier.
- Staff may return to office use, if they are comfortable. Working from home continues as an option, based on conversation with staff supervisor.

### Safety Considerations

Persons should not come to the building unless they can answer “no” to all screening questions, which are posted on the church door.

:

- Anyone in the building must wear a mask at all times in public spaces
- Hand sanitizer will be provided, and everyone is expected to use it upon entry of the building.
- Surfaces touched are wiped down with disinfectant
- Use the largest room available for in-person meetings, and only if absolutely necessary.
- Windows should be opened to allow ventilation of whatever room is being used. When possible, fans blowing out open windows should be utilized. If air purifiers are present, please use them.

### Cleaning

Building care and custodial cleaning of the building will be increased, with particular attention given to commonly touched surfaces (door handles, bathrooms). Meeting leaders are expected to wipe down surfaces used by participants with disinfectant at the end of the meeting.

## Ventilation

Windows should be opened to allow ventilation of whatever room is being used. When possible, fans blowing out open windows should be utilized. Air purifiers should be used.

## Sunday Service

Sunday Service live streamed from the Sanctuary. Up to 6 vaccinated people in the sanctuary creating the Sunday service. Church members are encouraged to have “Sunday service watch parties” at private homes. Outdoor viewing of the livestreamed service on the grounds of the church, with safety precautions, coordinated with the Director of Facilities. Outdoor services (all masked and socially distanced) are possible, no size limit.

## Fellowship Hour

Fellowship Hour is online.

## Volunteers

Volunteers, as needed, may use the building, as long as a leader is clearly identified when reserving space, and the leader maintains a list of names and contact information of all volunteers.

## Staff

Staff may work from home or in the building, as needed and as agreed to by supervisor and staff member. Office is closed to the public and church members. Concurrent use and in person staff meetings are permitted. All staff are encouraged to be vaccinated.

## Religious Exploration

Religious Exploration events and classes take place online or outside, masked and socially distanced, assuming that most children are not yet vaccinated. Indoor bathrooms can be used for events, following bathroom safety guidelines. The Director of Religious Exploration will have guidelines for children’s RE bathroom safety. .

## Small Group Meetings/Committee Meetings

Small group meetings (20 people or less) of fully vaccinated people can take place in the building Monday-Saturday. The leader is responsible for checking on vaccination status of the group (if not known, ask Director of Congregational Administration to consult the vaccine registry). Masks are only required in common spaces (e.g. foyer, hallways, bathroom, outer office, kitchen, Sanctuary, Fellowship Hall). If a group wishes to meet in Fellowship Hall (which is a public space), masks will be required of all group members for the entire meeting time. If meetings are held in person, online attendance is possible, using zoom and "Meeting Owl".

Groups of mixed vaccinated and unvaccinated people should meet outside. If the vaccination status of the group is unknown, then the group should meet outside.

We strongly encourage people to consider the accessibility of the meeting to all those who are in the group, and not to unnecessarily exclude those people who are not comfortable meeting in person. Meetings with many people in person and few joining via teleconferencing are biased against those who join using teleconferencing due to technological lag and other reasons. We encourage you to thoroughly consider all these factors prior to meeting in person. Ideally, everyone is able to meet in person, or everyone online, to provide the most equitable opportunities for participation.

- **The person leading the group will be accountable** for finding out if the group is vaccinated or mixed vaccinated/unvaccinated, and for disinfected commonly touched surfaces (if vaccination status is not known, ask Director of Congregational Administration to consult vaccine registry).
- **The person leading the group will be accountable** for maintaining a contact tracing list for each meeting, with (at minimum) first name and phone number.
- **The person leading the group will be accountable** for reporting those who were in the building with diagnosed cases of Covid-19.
- All meetings must be scheduled with the Office Administrator. No meetings can be booked back-to-back in the same room; there should be a one hour period of non-use between groups.
- Indoor bathrooms can be used.

## Eating and Drinking

No communal eating or drinking in the building. Communal eating and drinking can take place outside on the grounds of the building, as long as food, utensils or other items are not shared.

## Rentals

Rentals of building rooms of up to 10 people can take place, as long as renters follow all safety guidelines.

## Singing

Singing to record for a Sunday service can take place with fully vaccinated singers, socially distanced, accompanist fully vaccinated, windows open, recorded prior to the service. No other singing in the building. Please consult the Choir Director for current guidelines before planning group singing.

## Multi-Platform Hybrid Offerings

All-church events will be available online. Meetings taking place in the building will have an online option for attendees.

## Use of Outdoor Areas of the Church

Outdoor areas will be available by reservation for church groups or renters. Mixed groups should remain masked and socially distanced. Vaccinated groups may be unmasked.

## Public Events Sponsored by UUCUC

### Outdoor

- Church building restrooms may be used for public outdoor events held while in the yellow tier. The event sponsor must assign a restroom point person who is responsible for traffic flow. Restrooms will be gender neutral and should allow one person in at a time.
- For events with food, a designated area should be established that allows appropriate physical distancing and is the only place where masks should be removed. Those from the same household may dine together.

### Inside

- No public events may be held indoors in the yellow tier.



## GREEN LEVEL / LOW RISK

At the green level, we will move toward in-person Sunday services again, with safety considerations in place. At the green level, there are no specific guidelines for off campus church events. We must have four weeks of continuous green level risk in our county before resuming services (and not before September 5, 2021). A move from green to yellow or orange will trigger a return to online services and RE.

### Criteria

[CovidActNow](#)'s Champaign County [Risk Level](#) is at LOW risk (green on the Covid Act Now map). Safety Considerations are all in place.

### Building Use: General

At the GREEN level, the building is generally open in similar ways as pre-pandemic, with the additional caveat that safety considerations are still utilized.

- Masking and frequent hand disinfection is still required throughout the building except in office spaces at the discretion of staff and in closed classrooms with fully vaccinated groups.
- In person Sunday services and indoor RE activities for children and youth may resume, with the assumption that vaccinated and unvaccinated people may be present at all all-church events.
- In-person meetings and classes are allowed in the building. Meetings should be kept as short as possible, unless all attendees are vaccinated. Online options for attendance should be available for all meetings.
- Limited consumption of food or drink in the building may happen in the green tier (see details below).
- Staff may return to office use, if they are comfortable. Working from home continues as an option, based on conversation with staff supervisor.
- The office will be open to members, with limited hours.
- In person choir rehearsals may resume, at the discretion of the Choir Director and in consultation with the Covid Advisory Team and Lead Minister.

### Safety Considerations

Persons should not come to the building unless they can answer “no” to all screening questions, which are posted on the church door and on the contact tracing sheet.

- Windows should be opened to allow ventilation of whatever room is being used. When possible, fans blowing out open windows should be utilized. If air purifiers are present, please use them.

Masking and frequent hand disinfection is still required throughout the building except in office spaces at the discretion of staff.

## Cleaning

Building care and custodial cleaning is fully staffed, with particular attention given to commonly touched surfaces (door handles, bathrooms). Commonly touched surfaces and bathroom surfaces will be disinfected frequently on Sunday morning. Meeting leaders are expected to wipe down surfaces used by participants with disinfectant at the end of the meeting.

## Ventilation

Windows should be opened to allow ventilation of whatever room is being used. When possible, fans blowing out open windows should be utilized. Air purifiers should be used.

## Sunday Services

Indoor Sunday services may resume after at least 4 weeks of county-wide GREEN risk on CovidActNow (to allow for planning), but not before September 5, 2021. Because we assume Sunday mornings will have both vaccinated and unvaccinated attendees, until all ages are eligible for vaccination, masks and social distancing will be required in the building, which will limit the number of attendees for Sunday services. All Sunday services will also be live streamed. Fellowship Hall will be utilized for additional viewing space, and two Sunday services will be considered. Details of Sunday service planning and safety will be added as an appendix to this document during the four-week planning period.

## Fellowship Hour

Fellowship Hour can take place in Fellowship Hall, although food and drink may only be consumed outside. Masks and social distancing will be maintained during Fellowship Hour, for both vaccinated and unvaccinated people. An online Fellowship Hour will also be offered.

Indoor bathrooms can be used for events.

## Volunteers

Volunteers, as needed, may use the building, following all safety precautions. Door codes can be given to volunteers who regularly need access to the building and/or lead groups.

## Staff

Staff may work from home or in the building, as needed and as agreed to by supervisor and staff member. Office is open to members with limited hours. Concurrent use and in person staff meetings

are permitted. All staff are encouraged to be vaccinated.

## Religious Exploration

Religious Exploration events and classes take place indoors, online, or outside, masked and socially distanced, at the discretion of the Director of Religious Exploration and Engagement in consultation with the Lead Minister and Covid Advisory Task Force. Safety guidelines for indoor RE must be in place before indoor events resume, particularly because younger children may not yet be eligible for vaccination (see appendix, to be developed). RE Volunteers working directly with children must be vaccinated, for the safety of the volunteer and children.

## Small Group Meetings/Committee Meetings

Small group meetings (20 people or less) of fully vaccinated people can take place in the building. Masks are only required in common spaces (e.g. foyer, hallways, bathroom, outer office, kitchen, Sanctuary, Fellowship Hall), although required throughout the building in all spaces on Sunday morning. If a group wishes to meet in Fellowship Hall (which is a public space), masks will be required of all group members for the entire meeting time. If meetings are held in person, online attendance is possible, using zoom and “Meeting Owl”. Groups of mixed vaccinated and unvaccinated people can meet in the building if all agree, but masks and social distancing must be practiced throughout the meeting. Host is responsible to ascertain vaccination status of group (if not known, ask Director of Congregational Administration to consult vaccine registry). Ventilation or an air purification system is recommended for mixed groups.

If meetings are held in person, online attendance is possible, using zoom and “Meeting Owl”. We strongly encourage people to consider the accessibility of the meeting to all those who are in the group, and not to unnecessarily exclude those people who are not comfortable meeting in person. Meetings with many people in person and few joining via teleconferencing are biased against those who join using teleconferencing due to technological lag and other reasons. We encourage you to thoroughly consider all these factors prior to meeting in person. Ideally, everyone is able to meet in person, or everyone online, to provide the most equitable opportunities for participation.

- **The person leading the group will be accountable** for finding out if the group is vaccinated or mixed vaccinated/unvaccinated (if not known, ask Director of Congregational Administration to consult the vaccine registry), and for disinfected commonly touched surfaces..
- **The person leading the group will be accountable** for maintaining a contact tracing list for each meeting, with (at minimum) first name and phone number.
- **The person leading the group will be accountable** for reporting those who were in the building with diagnosed cases of Covid-19.
- All meetings must be scheduled with the Office Administrator. No meetings can be booked back-to-back in the same room; there should be a one hour period of non-use between groups.
- Indoor bathrooms can be used, following bathroom safety guidelines (see appendix).

## Eating and Drinking

No communal eating or drinking in the building except in small groups of fully vaccinated people (No communal eating or drinking on Sunday mornings). Communal eating and drinking can take place outside on the grounds of the building, as long as food, utensils or other items are not shared.

## Rentals

Rentals of building rooms and Sanctuary of up to the capacity of the room with social distancing can take place, as long as renters follow all safety guidelines, including masking.

## Singing

Singing to record for a Sunday service can take place with fully vaccinated singers, socially distanced, accompanist fully vaccinated, windows open, recorded prior to the service. No other singing in the building. Humming may be allowed during the service during hymns. Outdoor singing and recording of songs with appropriate safety measures. Choir rehearsals may resume, at the discretion of the Choir Director and in consultation with the Covid Advisory Team and Lead Minister. Vaccinations are highly recommended (required?) for all choir members. See detailed guidelines in appendix.

## Multi-Platform Hybrid Offerings

All-church events will be available online, including live-streamed Sunday services and online Fellowship Hour. Meetings taking place in the building will have an online option for attendees.

## Use of Outdoor Areas of the Church

Outdoor areas will be available by reservation for church groups or renters. Mixed groups should remain masked and socially distanced. Vaccinated groups may be unmasked.

## Church Events Away From Building

See guidelines in appendix.

## Public Events

### Outdoor

- Church building restrooms may be used for public outdoor events held while in the green tier.
- For events with food, a designated area should be established that allows appropriate physical distancing and is the only place where masks should be removed. Those from the same household may dine together.

### Inside

- Public events, including weddings and memorials, may take place inside in the green tier, following safety guidelines, including masks and social distancing, which may limit the number of attendees. It is assumed that public events will have a mix of vaccinated and unvaccinated people. Food and drink must be consumed outside.

## CLEAR LEVEL

The clear tier would go into effect if Champaign County has stayed at Green Level for 3 months or more, at least 70% of people in the county are vaccinated, all ages in the church are eligible for vaccination, and at least 70% of members are known to be vaccinated (using our voluntary vaccine registry).

### Criteria

[CovidActNow](#)'s tool is no longer needed.

### Building Use

The building is open to all for groups, rentals, Service, and all church programs.

### Safety Considerations

- All conditions from all tiers above are rescinded and unnecessary, though people may choose to continue with some safety measures on their own as they are comfortable.

### Congregational Life

Our intention is to continue to provide a multi-platform experience for **Service, Religious Education, events** (where appropriate), and **meetings** to increase accessibility in ways we have not done in the past.

## **APPENDICES AND DETAILED GUIDELINES**

### List of Appendices

- A. COVID Act Now criteria
- B. Screening Questions for Doors
- C. Green Level RE Guidelines (to be developed)
- D. Green Level Sunday Service Guidelines (to be developed)



## Appendix A – Covid ActNow Criteria

### Red:

Daily new cases 25+ per 100K people

Infection rate (estimated number of people each positive person will infect) over 1.4

Positive test rate over 20%

ICU capacity over 85%

### Orange:

Daily new cases 10-25 per 100K people

Infection rate (estimated number of people each positive person will infect) 1.1-1.4

Positive test rate 10-20%

ICU capacity 80-85%

### Yellow:

Daily new cases 1-10 per 100K people

Infection rate (estimated number of people each positive person will infect) 0.9-1.1

Positive test rate 3-10%

ICU capacity 70-80%

### Green:

Daily new cases under 1 per 100K people

Infection rate (estimated number of people each positive person will infect) under 0.9

Positive test rate under 3%

ICU capacity under 70%

“If a region’s daily new cases is green, then its overall risk level is green. For instance, if the daily new cases metric is green, but test positivity is yellow, the overall risk level is still green. Otherwise, a region’s overall risk level reflects the highest risk level across all three metrics. For instance, if daily new cases and test positivity are both yellow, but infection growth is orange, then the overall risk level is orange.”

## Appendix B – Screening Questions for Doors

# Coronavirus COVID-19 Visitor Screening

All visitors are required to complete the following screening questions before entering the building. Families entering the building together may complete one screening form.

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_

Which Department are you visiting? \_\_\_\_\_

<p>Do you or any family members <u>with you</u> have any of the following symptoms?</p> <input type="checkbox"/> Cough <input type="checkbox"/> Shortness of breath <input type="checkbox"/> Difficulty breathing <input type="checkbox"/> Lack of smell or taste (without congestion)	<b>Yes to 1 or more</b>	<b>No</b>
<p>Do you or any family members <u>with you</u> have any of the following symptoms?</p> <input type="checkbox"/> Sore throat <input type="checkbox"/> Chills <input type="checkbox"/> Muscle pain <input type="checkbox"/> Headache <input type="checkbox"/> Fatigue <input type="checkbox"/> Congestion or runny nose <input type="checkbox"/> Nausea or vomiting <input type="checkbox"/> Diarrhea	<b>Yes to 2 or more</b>	<b>No</b>
<p>Are you or any family members <u>with you</u> taking any medication to treat or suppress a fever? (For example, acetaminophen or ibuprofen)</p>	<b>Yes</b>	<b>No</b>
<p>Are you or any family members <u>with you</u> currently waiting for a COVID-19 test result for any reason other than a <b>required routine screening</b> for work, a health procedure, or prior to travel?</p>	<b>Yes</b>	<b>No</b>
<p>Have you or any family members <u>with you</u> tested positive for COVID-19 in the past 10 days?</p>	<b>Yes</b>	<b>No</b>
<p>In the past 14 days, have you or any family members <u>with you</u> had close contact with someone who has COVID-19? Close contact means you were within 6 feet of that person for 15 minutes or longer.</p>	<b>Yes</b>	<b>No</b>
<p>Have you or any family members <u>with you</u> traveled in the last 14 days to an area with travel restrictions, as identified by the <a href="#">PA Department of Health</a> or the <a href="#">Centers for Disease Control and Prevention (CDC)</a> ?</p>	<b>Yes</b>	<b>No</b>
<p>Do you or any family members <u>with you</u> have a fever? (Based on screening at entry)</p>	<b>Yes</b>	<b>No</b>

If you responded YES to ANY of the questions above:	<b>STOP</b>	Based on your responses you may not enter the building. Please exit the building and call the Department you were planning to visit before you leave the parking lot.
If you responded NO to ALL of the questions above:	<b>GO</b>	<p>You may enter the building. Be sure to:</p> <ul style="list-style-type: none"> <li>• wear a mask at all times</li> <li>• practice physical distancing</li> <li>• go home immediately if you become sick</li> </ul>

Building Location: \_\_\_\_\_

# Coronavirus COVID-19 Revisión de Visitantes (Visitors)

Se requiere que todos los visitantes contesten las siguientes preguntas de revisión antes de entrar al edificio. Las familias que ingresan juntas al edificio pueden completar un solo formulario de evaluación.

Nombre Completo: \_\_\_\_\_ Fecha: \_\_\_\_\_

¿Cuál Departamento piensa visitar hoy? \_\_\_\_\_

¿Tiene usted o algún familiar <u>con usted</u> alguno de estos síntomas? <input type="checkbox"/> Tos <input type="checkbox"/> Corto de Respiración <input type="checkbox"/> Dificultad para Respirar <input type="checkbox"/> Falta de sentido del olfato o del gusto (sin congestión)	<b>SÍ a 1 o más</b>	<b>No</b>
¿Tiene usted o algún familiar <u>con usted</u> alguno de estos síntomas? <input type="checkbox"/> Garganta irritada <input type="checkbox"/> Fatiga <input type="checkbox"/> Escalofríos <input type="checkbox"/> Congestión o secreción nasal <input type="checkbox"/> Dolor Muscular <input type="checkbox"/> Náuseas o vómitos <input type="checkbox"/> Dolor de Cabeza <input type="checkbox"/> Diarrea	<b>SÍ a 2 o más</b>	<b>No</b>
¿Está usted o algún familiar <u>con usted</u> tomando alguna medicina para tratar o reprimir la fiebre? (Por ejemplo, acetaminofén o ibuprofeno)	<b>SÍ</b>	<b>No</b>
¿Está usted o algún familiar <u>con usted</u> actualmente esperando por su resultado de la prueba de COVID-19 por alguna razón aparte de una revisión de rutina requerida para el trabajo, procedimiento de salud o antes de viajar?	<b>SÍ</b>	<b>No</b>
¿Está usted o algún familiar <u>con usted</u> ha tenido una prueba positiva para el COVID-19 en los últimos 10 días?	<b>SÍ</b>	<b>No</b>
En los últimos 14 días, ¿usted o algún miembro de su familia <u>con usted</u> ha tenido contacto cercano (menos de 6 pies durante 15 minutos o más) con alguien que tiene COVID-19?	<b>SÍ</b>	<b>No</b>
¿Ha usted o algún familiar <u>con usted</u> viajado en los últimos 14 días a algún área con restricciones de viaje como está identificado por el <a href="#">PA Department of Health or the Centers for Disease Control and Prevention (CDC)</a> ?	<b>SÍ</b>	<b>No</b>
¿Tiene usted o algún familiar con usted fiebre? (Basado en la revisión a la entrada)	<b>SÍ</b>	<b>No</b>

Si respondió sí a alguna de estas preguntas	<b>ALTO</b>	Basado en sus respuestas, no puede entrar al edificio. Favor de salir del edificio y llame al Departamento que pensaba visitar antes de salir del estacionamiento.
Si respondió no a todas estas preguntas	<b>ADELANTE</b>	Puede entrar al edificio. Asegúrese en: <ul style="list-style-type: none"> <li>usar la mascarilla en todo tiempo</li> <li>practicar distanciamiento físico</li> <li>ir al hogar inmediatamente si se enferma</li> </ul>

Building Location: \_\_\_\_\_

# Coronavirus COVID-19 Employee Screening

All employees are required to complete the following screening questions before entering the building. Please turn in this form to security once complete.

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_ Department: \_\_\_\_\_

Do you have any of the following symptoms? <input type="checkbox"/> Cough <input type="checkbox"/> Shortness of breath <input type="checkbox"/> Difficulty breathing <input type="checkbox"/> Lack of smell or taste (without congestion)	<b>Yes to 1 or more</b>	<b>No</b>
Do you have any of the following symptoms? <input type="checkbox"/> Sore throat <input type="checkbox"/> Fatigue <input type="checkbox"/> Chills <input type="checkbox"/> Congestion or runny nose <input type="checkbox"/> Muscle pain <input type="checkbox"/> Nausea or vomiting <input type="checkbox"/> Headache <input type="checkbox"/> Diarrhea	<b>Yes to 2 or more</b>	<b>No</b>
Are you taking any medication to treat or <u>suppress a fever</u> ? (For example, acetaminophen or ibuprofen)	<b>Yes</b>	<b>No</b>
Are you currently waiting for a COVID-19 test result for any reason other than a <b>required routine screening</b> for work, a health procedure, or prior to travel?	<b>Yes</b>	<b>No</b>
Have you tested positive for COVID-19 in the past 10 days?	<b>Yes</b>	<b>No</b>
In the past 14 days, have you had close contact (within 6 feet for 15 minutes or longer) with someone who has COVID-19?	<b>Yes</b>	<b>No</b>
Other than where you live, have you traveled in the last 14 days to an area with travel restrictions, as identified by the <a href="#">PA Department of Health</a> or the <a href="#">Centers for Disease Control and Prevention (CDC)</a> ?	<b>Yes</b>	<b>No</b>
Do you have a fever? (Based on screening at entry)	<b>Yes</b>	<b>No</b>

If you responded YES to any of the questions above:	<b>STOP</b>	Based on your responses you may not enter the building. Please exit the building and call Human Resources at 610-344-6280 for instructions before you leave.
If you responded NO to all of the questions above:	<b>GO</b>	You may enter the building. Be sure to: <ul style="list-style-type: none"> <li>wear a mask at all times</li> <li>practice physical distancing</li> <li>go home immediately if you become sick</li> </ul>

Building Location: \_\_\_\_\_

# Coronavirus COVID-19 Revisión de Empleados (Employees)

Se requiere que todos los empleados contesten las siguientes preguntas de revisión antes de entrar al edificio. Favor de entregar esta hoja a seguridad cuando termine.

Nombre Completo: \_\_\_\_\_ Fecha: \_\_\_\_\_

Departamento: \_\_\_\_\_

¿Tiene usted alguno de estos síntomas? <input type="checkbox"/> Tos <input type="checkbox"/> Corto de Respiración <input type="checkbox"/> Dificultad para Respirar	<b>SÍ a 1 o más</b>	<b>No</b>
¿Tiene usted alguno de estos síntomas? <input type="checkbox"/> Garganta irritada <input type="checkbox"/> Fatiga <input type="checkbox"/> Escalofríos <input type="checkbox"/> Congestión o secreción nasal <input type="checkbox"/> Dolor Muscular <input type="checkbox"/> Náuseas o vómitos <input type="checkbox"/> Dolor de Cabeza <input type="checkbox"/> Diarrea <input type="checkbox"/> Falta de sentido del olfato o del gusto (sin congestión)	<b>SÍ a 2 o más</b>	<b>No</b>
¿Está usted tomando alguna medicina para tratar o <u>reprimir la fiebre</u> ? (Por ejemplo, acetaminofén o ibuprofeno)	<b>SÍ</b>	<b>No</b>
¿Está usted actualmente esperando por su resultado de la prueba de COVID-19 por alguna razón aparte de una revisión de rutina requerida para el trabajo, procedimiento de salud o antes de viajar?	<b>SÍ</b>	<b>No</b>
¿Usted ha tenido una prueba positiva para el COVID-19 en los últimos 10 días?	<b>SÍ</b>	<b>No</b>
En los últimos 14 días, ¿usted ha tenido contacto cercano (menos de 6 pies durante 15 minutos o más) con alguien que tiene COVID-19?	<b>SÍ</b>	<b>No</b>
¿ Aparte de donde vive, ha usted viajado en los últimos 14 días a algún área con restricciones de viaje como está identificado por el <a href="#">PA Department of Health or the Centers for Disease Control and Prevention (CDC)</a> ?	<b>SÍ</b>	<b>No</b>
¿Tiene usted fiebre? (Basado en la revisión a la entrada)?	<b>SÍ</b>	<b>No</b>

Si respondió sí a alguna de estas preguntas	<b>ALTO</b>	Basado en sus respuestas, usted no puede entrar al edificio. Favor de salir y llamar a Recursos Humanos al 610-344-6280 para las instrucciones antes de irse.
Si respondió no a todas estas preguntas	<b>ADELANTE</b>	Puede entrar al edificio. Asegúrese en: <ul style="list-style-type: none"> <li>usar la mascarilla en todo tiempo</li> <li>practicar distanciamiento físico</li> <li>ir al hogar inmediatamente si se enferma</li> <li>no compartir audífonos u objetos que se usan cerca de la cara</li> </ul>

Building Location: \_\_\_\_\_

## Appendix C – Green Level RE Guidelines

**(to be developed)**



## Appendix D – Green Level Sunday Service Guidelines

**(to be developed)**

## Appendix E – Religious Education Plans

Religious Education COVID Safety Plan. Summer and Early Fall

[Religious Education Summer Safety Plan.docx](#)

Indoor Bathroom Use Plan

[Religious Education bathroom plan.docx](#)

## Appendix F – Matrix

# Risk Level Reopening Matrix for UUCUC

## June 2021

	RED AND DARK RED LEVELS SEVERE / VERY HIGH RISK	ORANGE LEVEL HIGH RISK	YELLOW LEVEL MEDIUM RISK	GREEN LEVEL LOW RISK	CLEAR LEVEL
BUILDING IS CLOSED TO ALL BUT ESSENTIAL STAFF AND LEADERS	X	X			
SOCIAL DISTANCING REQUIRED	X	X	X	X	
TEMPERATURE CHECK REQUIRED	X	X	X		
MASK USAGE REQUIRED IN PUBLIC SPACES	X	X	X	X	
COMMONLY USED SURFACES DISINFECTED	X	X	X		
VOLUNTEERS INDOORS		X	X	X	X
VENTILATION/AIR PURIFICATION IN MEETING ROOMS			X	X	
SMALL GROUP / COMMITTEE MEETINGS INDOORS			If fully vaccinated	X	X
RENTALS ALLOWED WITH SAFETY GUIDELINES			X	X	X
COMMUNAL EATING AND DRINKING OUTDOORS			X	X	X
INDOOR BATHROOM USAGE			X	X	X
INDOOR RE ACTIVITIES				X	X
INDOOR SUNDAY SERVICES				No earlier than 9/5/2021	X
INDOOR CHOIR REHEARSALS				X	X
INDOOR CONGREGATIONAL SINGING					X
PUBLIC EVENTS SPONSORED BY UUCUC INDOORS				X	X
COMMUNAL EATING AND DRINKING INDOORS					X
OUTDOOR PUBLIC EVENTS				X	X

**PLEASE SEE THE REOPENING GUIDELINES LISTED FOR MORE INFORMATION**